



TEXAS ASSOCIATION OF REALTORS®

REQUEST FOR MORTGAGE INFORMATION

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TO: _____ (Mortgage Company)
____ (Address)
____ (City, State, Zip)
____ (phone) _____ (fax)
____ (E-Mail)
FROM: _____ (Seller)
RE: Request for mortgage information concerning Loan No. _____ secured by the
Property at _____

I intend to sell the above-referenced property. I am providing you notice of a possible pay-off or assumption of the above-referenced loan.

I am requesting mortgage information from you that specifies:

- (1) loan information: the original loan amount, date of the original loan, original term, type of loan, lien priority, current principal balance, annual interest rate, and reserve account balance;
(2) payment information: the next payment date, total payment, frequency of payment, principal and interest payment, taxes and insurance escrow payment, and mortgage insurance premium;
(3) prepayment information: the amount of any prepayment penalty and any applicable waiver;
(4) assumption information: the amount of any transfer fee, if buyer qualification is required, any interest rate escalation, and any change in the payment;
(5) insurance information: types of insurance, premium amounts, premium periods, and agent's name and contact information;
(6) tax information: the amount of annual taxes last paid, the year taxes were last paid itemized by city, school, county, and other taxing authorities; and
(7) other information: any other information you believe is relevant.

Please return the mortgage information to:

CG & Associates Realty Advisors ([x] Broker [] Owner)
Attn: Chitra Gupta
5508 West Plano Parkway Suite B (Address)
Plano, TX 75093 (City, State, Zip)
(214)403-8911 (phone) (972)713-9222 (fax)
chitra@cgaworldwide.com (E-Mail)

Seller _____ Date _____ Seller _____ Date _____